

# APPROVED

August 1, 2006

## Michigan State Administrative Board

Lansing, Michigan

July 18, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3<sup>rd</sup> Floor, Michigan Library and Historical Center, on Tuesday, July 18, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson  
Steven Liedel, Deputy Legal Counsel, representing John Cherry, Lt. Governor  
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer  
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction  
Myron Frierson, Bureau Director, Finance and Administration, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

### Others Present:

Tom Schimpf, Department of Attorney General; James Burris, Elise Lancaster, Deb Roberts, Janet Rouse, TeAnn Smith, Department of Management and Budget; Pam Lavender, Department of Transportation; Cindy Douglas, Valerie Hoag, Julie Karkosak, John Shallman, Michigan Economic Development Corporation; Jared Austin, House Republican Policy Office; Chris Slavia, Dykema Gossett; Scott Breslin, Public Affairs Associates, Inc.

### 1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

### 2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the special meeting held on March 28, 2006, and the regular meeting held on July 5, 2006. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

**Retention and Disposal Schedules:**

DEPARTMENT OF LABOR AND ECONOMIC GROWTH, Office of  
Financial and Insurance Services, Office of Financial Evaluation,  
7/18/2006

Ms. Wolenberg moved to approve the retention and disposal schedules. The motion was supported by Mr. Pavona and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of July 11, 2006, and the special meeting of July 18, 2006. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held July 11, 2006, and the special meeting held July 18, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of July 12, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held July 12, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of July 12, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held July 12, 2006, with the withdrawal of Item 9 of the regular Transportation agenda at the State Administrative Board meeting held on July 18, 2006, by the Department of Transportation, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Pavona moved the meeting be adjourned. The motion was supported by Ms. Wolenberg and unanimously approved. Mr. Keenan adjourned the meeting.

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SECRETARY

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CHAIRPERSON